



Tenant Announcement

Delivered by Hand to the Premises

COVID-19 Update: March 19, 2020

Further to our previous memorandum, we confirm that the health, safety, and well-being of our tenants is a priority, and as such we will be following the directives of Canada's public health authorities at this important time.

As you are aware, the Government of Ontario announced on March 17, 2020 that it has declared an emergency under s 7.0.1 (1) the *Emergency Management and Civil Protection Act*. As a result of this declaration and its associated orders, certain establishments are legally required to close immediately, including all bars and restaurants, except to the extent that such facilities provide takeout food and delivery. Further, all organized public events of over fifty people are also prohibited. These orders were approved by the Lieutenant Governor in Council and will remain in place until March 31, 2020, at which point they will be reassessed and considered for extension, unless this order is terminated earlier.

This quickly evolving situation requires each of us to take responsibility for our own health and safety as well as the health and safety of our respective employees and the patrons we serve. We ask all tenants and their employees to monitor and heed on-going public health and safety announcements and to seek the advice of your insurance provider and legal counsel as appropriate. Metcalfe Realty is unable to provide health, insurance or legal advice.

Finally, Metcalfe Realty confirms that, as tenants, you continue to be responsible for your respective leased premises, and ensuring that all critical services, including security monitoring, continue and for providing contingency protocols should these services be interrupted by your service providers. We also remind you to ensure that should you elect to work remotely or should you be legally mandated or elect to temporarily cease operations, in addition to advising Metcalfe Realty, that you also so advise your insurers, and that you thereafter make arrangements to have your premises monitored as required under the terms of your respective insurance policies, as a failure to do so may void your insurance coverage.

Yours Truly,

Mario Martel

Director of Operations

Metcalfe Realty Company Limited